USE OF BUILDING AGREEMENT

for First Covenant Church

Organization Agreement: If facility use is approved, the licensee will agree to the following conditions:

- A) Lights will be used only when needed.
- B) Young children will be under the supervision of a responsible adult.
- C) A sponsor must be at all student activities.
- D) All persons must stay in area requested.
- E) All furniture and equipment must be left in proper places and in same condition as prior to use.
- F) Use of matches or other flammables is not permitted.
- G) No smoking on church property including carport and parking lot.
- H) The church accepts no liability for injury or loss of property while licensee is using the facility.
- I) No alcoholic beverages will be allowed on church property.
- J) Any damage to the facility should be reported.
- K) After use, room(s) should be secured. That is, all windows closed and all doors must be locked.
- L) Use of the facility by the church supersedes this use agreement.

WAIVER OF LIABILITY

It is understood that the undersigned waives and releases all claims against the First Covenant Church, including its employees and agents, from any injury, loss, damage, accident, medical care, delay, or expense regardless of its cause, incurred in consequences of the use of the grounds, buildings, facilities or equipment.

It is also agreed that the Church, including its employees and agents, will be released and held harmless from any financial obligation incurred by the user of the above enumerated grounds, buildings, facilities or equipment, and agree to indemnify them with regard to any such liabilities that may be caused while using such property.

for the use of the				
for the use of the(rooms &/or equipment)				
petween the hours of	and	on		
		(day or d	,	
for a period of	(e.g. 8a	am – 12pm on Monday	rs for 4 weeks)	
(days or week	s)			
Signed:			Date:	

Date:

Approved by Board of Trustees

APPLICATION FOR USE OF FACILITY

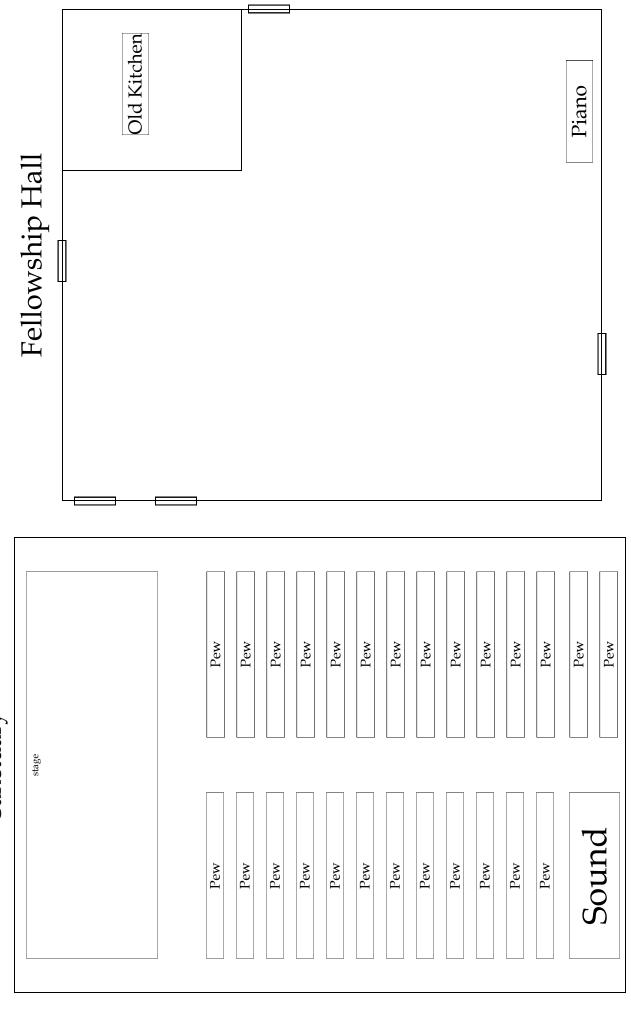
Date of Application:
Name of Organization:
Adult in Charge:
Address:
Phone:
Purpose for Request:
Rooms Requested:
Dates Desired:
Time of Use:
Equipment Needed:
Equipment Neoded.
Comments:

Please use the room setup templates on the following pages for specific setup requests.

Facility Use Room Layout Request

Please use this template to make a request for room setup. This must accompany your application. Please return this form with drawings of any special table & chair setup as well as any other setup needs you might want.





Please use this template to make a request for room setup. This must accompany your application. Please return this form with drawings of any special table & chair setup as well as any other setup needs you might want. Facility Use Room Layout Request